

Athletic Scheduler Pro 2023 Opponent Contracts

Sending contracts is pretty straightforward. On the contest layout, after you have rolled over your contests to the upcoming season, click on the desired season to find the contests. Then, in the Function menu in the lower right-hand corner, click on the Contracts button.



It will take you to the Contract layout. Here you will find all the opponents that you play during the chosen season. If the first opponent is blank then you have some contests that either the opponent is blank of it doesn't match an opponent in the Backroom. **These contest should be corrected**. You can check who is sending and receiving each email and the message being sent by clicking on the "Email Information" button. You can send the contract to all found schools or if you want to send just to just one school click on the "Select this one only" button to select just the one school to send to. You can also click on the opponent school name in the menu and a list will appear for you to select an opponent. Check the Test box to send a test email to preview what the school will receive, but make sure you are checked as a receiver of a Test first.

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	Day	Date	Team	Type	Level Location	Time		
	Wed	11/08/2023	Girls' Varsity Field Hockey		Austin Prep	3.00 PM		
	This contract is to confirm the contests between our schools as scheduled below. Please sign and return as soon as convenient.							
	Day	Date	Team	Type	Level Location	Time		
1	Wed	10/11/2023	Boys' Varsity Soccer		Avon	3:30 PM		
1	Bellows Falls Union High School							
		This contra soon as conveni	ct is to confirm the contests betweent.	en our schools as sch	eduled below. Please sign	and return		
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:	Day	Date	Team	Type	Level Location	Time		
•	Day Sat	Date 09/16/2023	Team Girls' JV Field Hockey	Type	Level Location Bellows Falls	Time 12:00 PM		
	Day Sat	Date 09/16/2023	Team Girld JV Field Hockey	Type School here,	Level Location Bellows Falls	12:00 PM		
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	Day Sat Note	Date 09/16/2023	Term Geth' IV Field Hockey stract note for Avon Old Farms	Type School here.	Level Location Bellows Falls	Time 12:00 PM		
	Day Sat Note	Date 09/16/2023 as Enter cor	Team Girld JV Field Beckey Itract note for Avon Old Farms io Director of Athletic Operat	School here.	Level Location Bellows Falls	Time 12.00 PM		
	Bay Sat Note	Date 09/16/2023 as Enter cor afaela Calicch orthfield Mour	Team Geth' JV Field Hockey tract note for Avon Old Farms in Director of Athletic Operat it Hermon School	School here.	Level Location Bellows Falls Netic Director 1 rms School 1946	Time 12.00 PM		